

# RULES OF THE SUPREME COURT OF THE UNITED STATES

(Adopted January 11, 1999, effective May 3, 1999)

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## PART I. THE COURT

### Rule 1. Clerk

1. The Clerk receives documents for filing with the Court and has authority to reject any submitted filing that does not comply with these Rules.

2. The Clerk maintains the Court’s records and will not permit any of them to be removed from the Court building except as authorized by the Court. Any document filed with the Clerk and made a part of the Court’s records may not thereafter be withdrawn from the official Court files. After the conclusion of proceedings in this Court, original records and documents transmitted to this Court by any other court will be returned to the court from which they were received.

3. Unless the Court or the Chief Justice orders otherwise, the Clerk’s office is open from 9 a.m. to 5 p.m., Monday through Friday, except on federal legal holidays listed in 5 U.S.C. §6103.

### CROSS REFERENCES

Appointment, removal, and compensation of Clerk of Supreme Court, see section 671 of this title.  
Court always open, see section 452 of this title.

### Rule 2. Library

1. The Court’s library is available for use by appropriate personnel of this Court, members of the Bar of this Court, Members of Congress and their legal staffs, and attorneys for the United States and for federal departments and agencies.

2. The library’s hours are governed by regulations made by the Librarian with the approval of the Chief Justice or the Court.

3. Library books may not be removed from the Court building, except by a Justice or a member of a Justice’s staff.

### CROSS REFERENCES

Appointment, compensation, and duties of Supreme Court Librarian, see section 674 of this title.